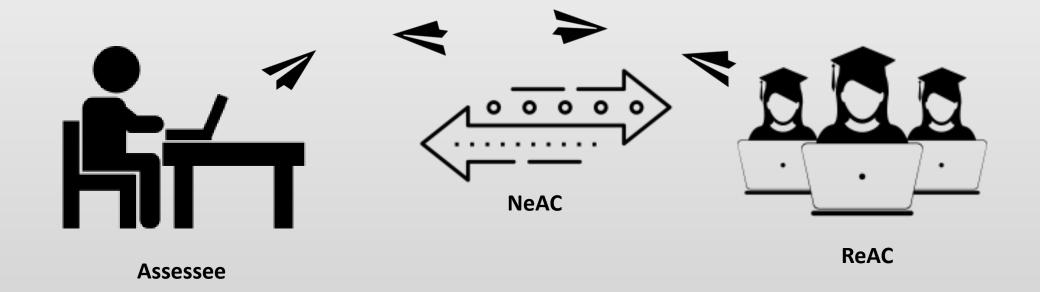
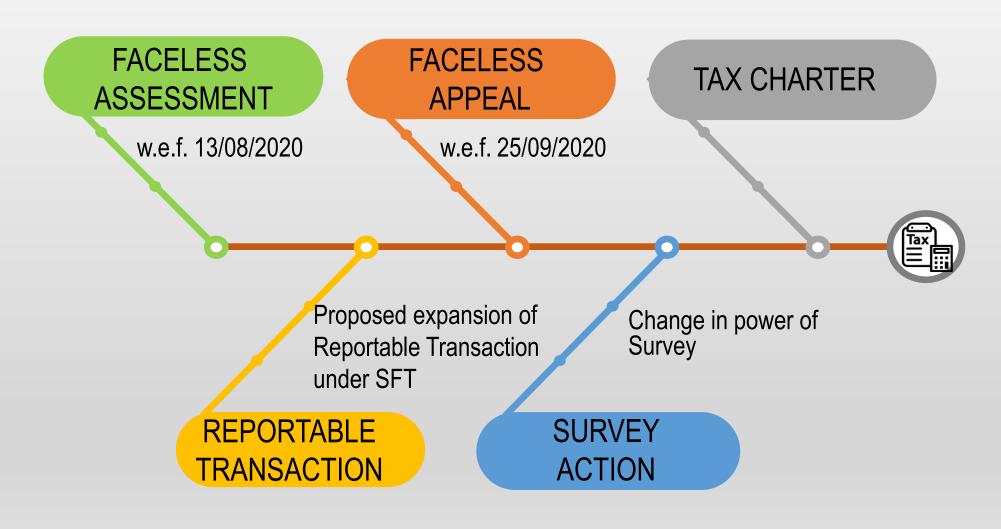
Faceless Assessment Scheme, 2019



Purpose:

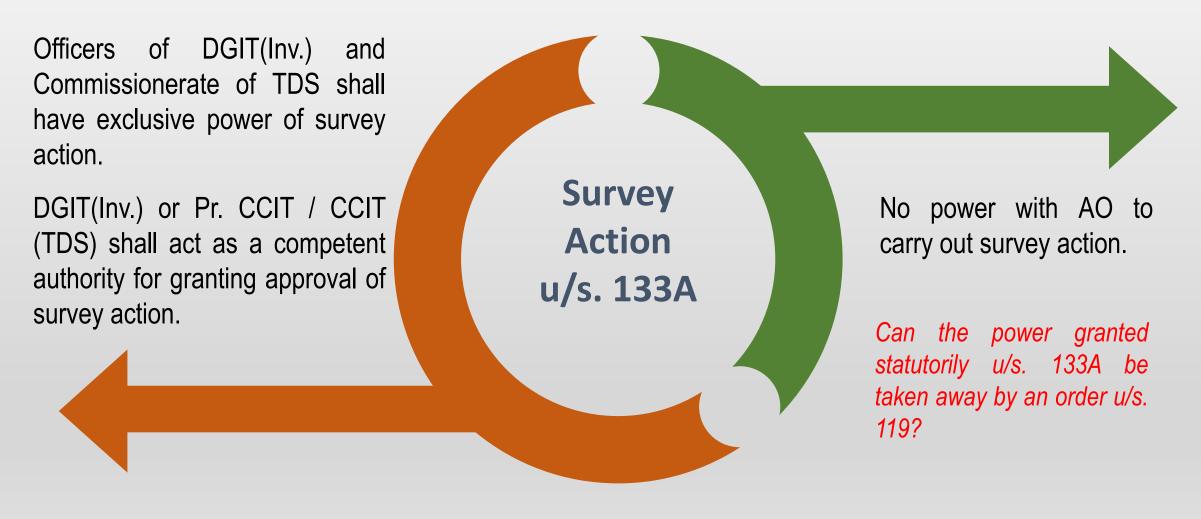
- To help honest taxpayers and import greater efficiency, transparency and accountability in assessment process
- To ensure consistency, transparency and increase efficiency in the ability of tax Administration with the help of information and technology
- Corruption free India and avoiding harassment to assessee

Key announcements regarding tax reforms



Survey action u/s. 133A

Order dated 13/08/2020 u/s. 119 of Income Tax Act, 1961



Important Definitions

- **ASSESSMENT**: means assessment of total income or loss of the assessee u/s. 143(3) or u/s. 144 of the Income Tax Act, 1961.
- E-ASSESSMENT: means the assessment proceedings conducted electronically in "e-Proceeding" facility through assessee's registered account in designated portal.
- VIDEO TELEPHONY: means the technological solutions for the reception and transmission of audio-video signals by users at different locations, for communication between people in real-time.

Assessment covered and not covered

Order dated 13/08/2020 u/s. 119 of Income Tax Act, 1961

COVERED



All Assessments



Where a notice u/s. 143(2) has been issued by AO



Where assessee fails to furnish ROI in response to notice issued u/s. 142(1) by AO



Where assessee fails to furnish ROI in response to notice issued u/s. 148(1) and a notice u/s. 142(1) has been issued by AO.

NOT COVERED



Assessment cases assigned to Central Charges

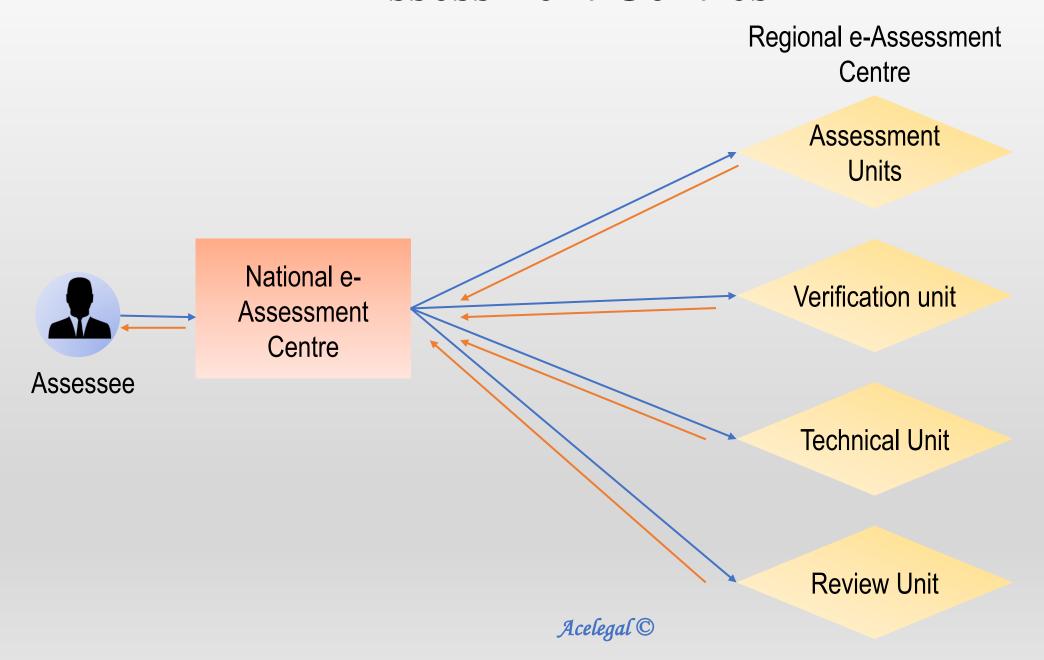


Assessment cases assigned to International Taxation Charges



Search cases

Assessment Centres



Functions of Centres

National e-Assessment Centre

To facilitate the conduct of eassessment proceedings in a centralized manner

Verification Unit

To perform the function of verification including enquiry, cross verification, examination of books, witness, recording of statement, etc.

Technical Unit

To advice on legal, accounting, forensic, information technology, valuation, audit, transfer pricing, data analytics or any other technical matters, etc.



Regional e-Assessment Centre

To facilitate the conduct of eassessment proceedings in a cadre controlling region of a Pr. Commissioner

Assessment Unit

To perform the foundation of making assessment, seeking information or clarifications, analysis of material furnished by assessee, etc.

Review Unit

To review draft assessment order including material, facts, legal position

Procedure for assessment





After receipt of concurrence from RU:

- (1) Finalise the assessment and serve a copy of order and notice for initiating penalty along with demand / refund notice on Assessee.
- (2) Provide an opportunity in case of modification by issuing SCN

Upon receiving suggestions for modification from RU assign the case to AU, other than AU who has drafted the draft assessment order

Assessee NeAC

Reply 3 to SCNs within time specified in notice or extended time

After receipt of final draft assessment order:

- (1) Finalise the assessment and serve a copy of order and notice for initiating penalty along with demand / refund notice and assessee.
- (2) Provide an opportunity in case of modification by issuing SCN 2

Other Assessment Unit

Send final draft assessment order to NeAC

NeAC

15

If response received from Assessee forward the same to AU OR

If reply not received finalize the assessment order and serve a copy of such order along with demand / refund notice and notice for initiating penalty upon assessee.

Assessment Unit

Consider the reply of assessee and draft revised draft assessment order and send to NeAC

NeAC

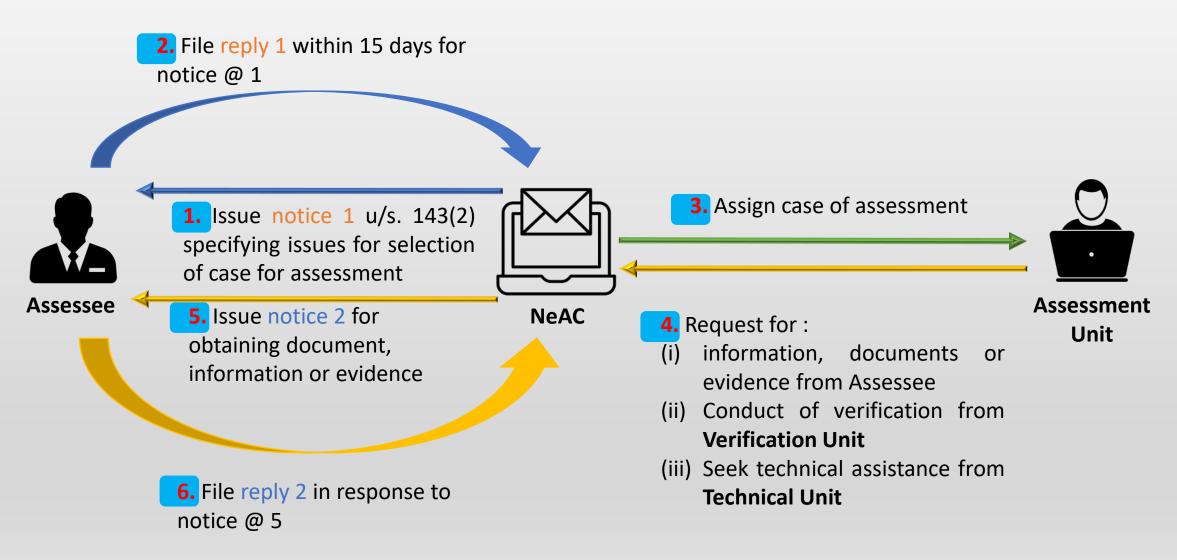
After receipt of Revised draft assessment order:

- (1) Finalize the assessment and serve a copy of order and notice for initiating penalty along with demand / refund notice on assessee.
- (2) Transfer the assessment record to jurisdictional AO
- (3) Provide an opportunity in case of modification by issuing SCN and repeat the entire process

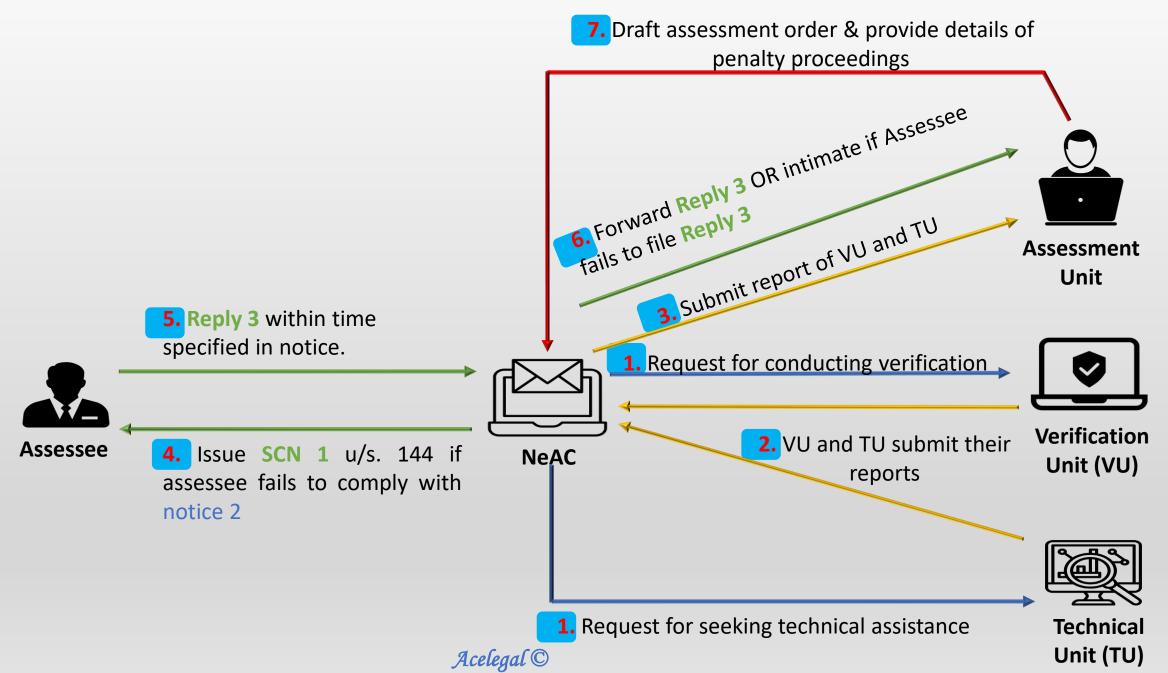


END

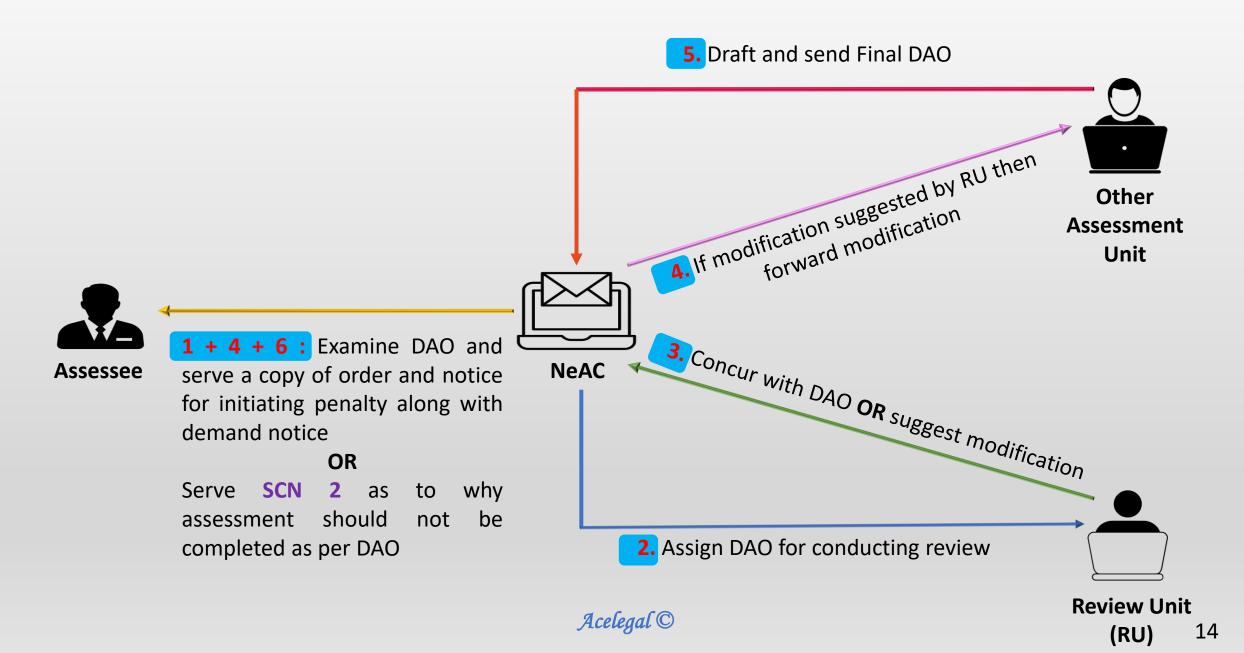
STAGE I – INITIATION OF ASSESSMENT PROCEEDINGS



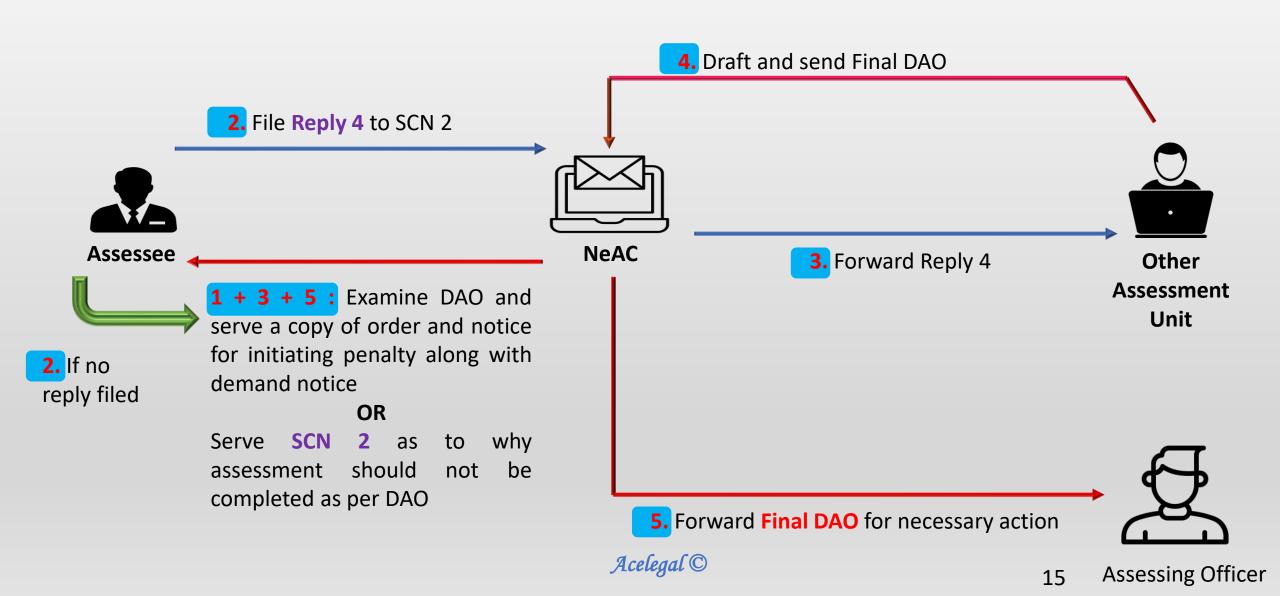
STAGE II – PROCESS OF ASSESSMENT



STAGE III(A) – POST DRAFT ASSESSMENT ORDER ("DAO")



STAGE III(B) – POST FINAL DRAFT ASSESSMENT ORDER ("DAO")



Personal appearance in Centres or Units

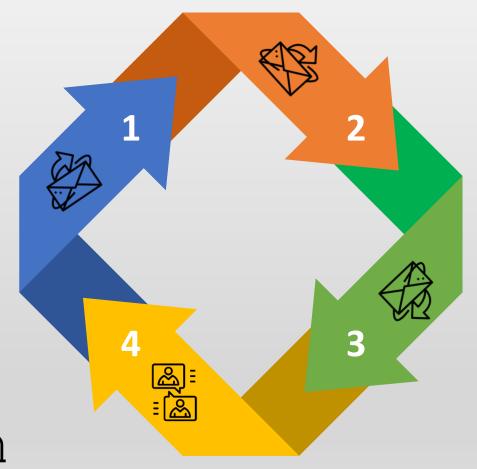
ASSESSEE

On receipt of draft assessment order may request for personal hearing for oral submission

PERSONAL HEARING







NeAC

Forward the request of the Assessee to ReAC

ReAC

Chief Commissioner or Director General may accept the request of the Assessee for personal hearing

Penalty proceedings for non-compliance

Assessment Unit

NeAC

Assessee

Recommendation for initiation of penalty under Chapter XXI

Issue show cause notice as to why penalty should not be imposed

Furnish reply in response to show cause notice

Assessment Unit

Draft assessment order of penalty levying penalty

Drop penalty after recording reasons

Supply reply of Assessee to Asst. Unit

NeAC

NeAC

as per draft penalty order and serve a copy along with penalty notice

Levy penalty

Assessee

File appeal before CIT(A)

Assessing Officer



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